



# 2008 OZ Minerals Queensland Indigenous Sport Awards Regional Awards and The Eddie Gilbert Medal

## 1. Guidelines for Selection

1.1 These Guidelines for Selection ("Guidelines") set out the process for the nomination and selection of the recipients for the OZ Minerals Queensland Indigenous Sport Awards ("Awards"). They are to achieve as best as possible, a transparent and fair process for the selection of the Queensland Indigenous Sports person of the Year.

## 2. The Governing Committee

2.1 Indigenous Sport Queensland ("ISQ") will appoint The OZ Minerals Queensland Indigenous Sport Awards Committee ("the Governing Committee").

2.2 The Governing Committee are responsible for overseeing and coordinating the Awards process according to these Guidelines. This includes interpreting and clarifying the Guidelines, appointing Regional Committees, and ensuring confidentiality and integrity where required.

2.3 The Governing Committee may amend these guidelines if it is necessary for the efficiency and effectiveness of the Awards.

2.4 Where the discretion of the Governing Committee is required, this discretion shall be used in good faith, honesty and the utmost integrity. In any regional dispute, the Governing Committee shall use any discretionary powers as a last resort, only after the region has had a reasonable time to address the issue.

2.5 A member of the Governing Committee cannot be a member of a Regional Committee.

2.6 A member of the Governing Committee cannot influence the decision of a Regional Committee in any way, but may provide advice on a fair process for determining a Regional winner.

2.7 The ISQ may remove a member of the Governing Committee for a breach of the Guidelines for Selection or conduct deemed by the ISQ to be detrimental to the integrity and efficient operation of the Awards.

## 3. The Nomination Period:

3.1 The dates for nominating a person to the respective Regional Committee is known as the Nomination Period. The Nomination Period for 2008 is as follows:

(a) nominations open Monday 11 August 2008; and

(b) nominations close Friday 26 September 2008.



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### 4. The Regions

4.1 The State shall be divided up into Seven regional zones ("Regions") broadly based on the current zoning for the Department of Communities regions. These Regions are:

- (a) South East Queensland;
- (b) South West Queensland;
- (c) Central Queensland;
- (d) North Queensland;
- (e) Far North Queensland;
- (f) North West Queensland; and
- (g) the Torres Strait Islands.

4.2 The regional boundaries for the 7 Regions of the 2008 Regional Award Winners and Eddie Gilbert Medal are based on the SRQ regional boundaries which can be found on the map at [http://www.sportrec.qld.gov.au/zone\\_files/Corporate\\_files/srq\\_regional\\_boundaries\\_dec\\_2005.pdf](http://www.sportrec.qld.gov.au/zone_files/Corporate_files/srq_regional_boundaries_dec_2005.pdf).

4.3 The 7 Regions are defined as follows:

- (a) The boundaries of SRQ's North region is split in two, from the boundary intersecting McKinlay and Richmond Councils, to form North West Queensland and North Queensland;
- (b) The boundaries of SRQ's North Coast region and South East region combine to form a larger South East Queensland region;
- (c) The boundaries of SRQ's Far North region is split in two to form the Torres Strait Islands region (inclusive of the 5 NPA communities) and Far North Queensland;
- (d) The boundaries of SRQ's Central region remains unchanged and will be called Central Queensland; and
- (e) The boundaries of SRQ's South West region remains unchanged and will be called South West Queensland.



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### 5. The Regional Committees

5.1 The Governing Committee shall, on advice from Sport and Recreation Queensland, the Department of Communities, and any other body or person, appoint a Regional Committee for each Region identified in 4.1.

5.2 The Regional Committee will be comprised of representatives from relevant Indigenous organisations with a knowledge of the respective region, a capacity to receive nominations, and that will have the capacity to monitor the sportspeople from their region over the Relevant Awards Period.

5.3 The number and make up members on the Regional Committee may be increased or decreased at the discretion of the Governing Committee. Any change in the number must only be for the purpose of ensuring the make up of the Regional Committee reflects the need of the particular region it represents.

5.4 The Regional Committee will elect a Chairperson for their Regional Committee. The duly elected Chairperson will be responsible for the overall functioning of this Regional Committee and will liaise directly with the Governing Committee.

5.5 The Regional Committee may request further information from a nominee to assist in reaching a decision.

5.6 The Governing Committee may remove a member of the Regional Committee for a breach of these Guidelines or conduct deemed by the ISQ to be detrimental to the integrity and efficient operation of the Awards.

### 6. Eligibility For Nomination:

6.1 To be eligible for nomination for the Regional Award Winners and Eddie Gilbert Medal a person:

(a) shall be of Aboriginal and/ or Torres Strait Islander heritage.

(b) shall be eighteen (18) years of age or older.

(c) may be male or female.

(d) shall be acknowledged by their community of being of Aboriginal and or Torres Strait Islander heritage and identifying as such.

(e) shall be regarded by their community as a Queensland resident.

(f) shall be a resident of the region, but could have been born elsewhere.



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### 7. The Relevant Award Period

7.1 To be nominated for an Award the person must have made their achievement within their relevant sport before the end of the regular season (inclusive of fixtures but excluding finals) immediately prior to the Queensland Indigenous Sport Awards for that relevant year ("the Relevant Award Period"). In some instances, eg cricket, this means that the achievements from the 2007/2008 cricket season will be the Relevant Award Period.

### 8. Criteria For Selection:

8.1 The following are Criteria for Selection ("the Criteria"):

- (a) The person shall be a Player, an official/Administrator, or a community member.
- (b) The person shall be regarded as having a commitment to their sport and to their community by developing and promoting sport in there region and beyond.
- (c) The person shall have a sense of fair play and pride in their conduct through sport and in their community.
- (d) The person shall be making a strong and lasting contribution to the profile of not only their own sport, but sport in general within there region.
- (e) The person shall be mindful of being a mentor for the youth within their region and beyond and have a high personal ethic.
- (f) The person shall have displayed a high level of skill and ability both on and off the field in their respective sport either as a player, official/administrator or community member.
- (g) The person shall be viewed by the rest of the region as a genuine role model and exhibit standards of honesty, integrity and humility.

8.2 The Criteria are not prerequisites for selection but are to be used as a guide only to assist the Regional Committee in using their discretion to select the Award Winners.

8.3 In these Guidelines for Selection, including the Criteria, the term "sport" means a human activity capable of achieving a result requiring physical exertion and/or physical skill, which is by its nature and organisation is competitive and is generally recognised as a sport



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### 9. Rules for the Selection Process

9.1 The rules for the selection process of the Regional Award Winners and Eddie Gilbert Medal and any other award as determined by the Governing Committee is as follows:

- (a) the Nomination Period will open inviting nominations for the Regional Award Winners and Eddie Gilbert Medal on a single standard Nomination Form;
- (b) the Governing Committee will receive by the means identified on the Nomination Form, all nominations before the Closing Date outlined on the Nomination Form;
- (c) the Governing Committee will only in extraordinary circumstances, and at its sole discretion, accept nominations after the Closing Date;
- (d) the Governing Committee will sort the nominations into regions and forward the nominations to each relevant Regional Committee;
- (e) each Regional Committee will review their nominations in accordance with these Guidelines for Selection, including the Eligibility for Selection and the Criteria, and decide one person from their region who will be their Regional Award Winner;
- (f) each Regional Committee will notify the Governing Committee of their Regional Award Winner by a due date to be determined by the Governing Committee;
- (g) the Governing Committee will collate all the 7 Regional Award Winners onto the one Eddie Gilbert Medal Voting Ballot Paper and forward the Voting Ballot Paper back to each Regional Committee for consideration;
- (h) except for as explained in (g) below, each Regional Committee must consider all 7 Regional Award Winners and secretly allocate points in good faith to all the 7 Regional Award Winners;
- (i) Points are to be awarded by each Regional Committee as follows:
  - (i) the Regional Award Winners are automatically allocated the highest number of 7 points each from their own region. Eg The Regional Award Winner from SEQ automatically receives 7 points each on the SEQ Ballot Voting Ballot Paper; and
  - (ii) the Regional Committee must then rank the remaining 6 people on the Eddie Gilbert Medal Voting Ballot Paper, 6 points being the highest and 1 point being the lowest ranking.
  - (iii) An example of a Voting Ballot Paper is attached as Annexure A.
- (j) the Regional Committee is to seal their results and forward their results to the Governing Committee;
- (k) the Governing Committee will secretly total the votes from all Regional Committees for each person on the Voting Ballot Paper;
- (l) the Award winner will remain a secret until announced publicly at the Awards.



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### Annexure A - Example of the Voting Ballot Paper

FAR NORTH QUEENSLAND – VOTING BALLOT PAPER		
Points	Region	Name
7 points	FNQ	Jill Black
6 points	SEQ	John Brown
5 points	TSI	Tasha Green
4 points	SWQ	Michael White
3 points	CQ	Jenny Grey
2 points	NQ	William Blue
1 point	NWQ	Gary Red

#### Declaration:

*We the Regional Committee for Far North Queensland declare that the above vote represents our allocation for the Award. We have considered that allocation in good faith and in accordance with the Guidelines for Selection, including Eligibility for Selection and Criteria contained in them.*

#### Signed on this 23<sup>rd</sup> Day of October 2008

Member 1                      *Mr John Smith*

Member 2                      *Ms Karen Crow*

Member 3                      *Mrs Kay Shields*

Member 4                      *Mr Lionel Forsythe*